
4019. Manifest Information Registration

| Procedure Code | Procedure Name |
|----------------|-----------------------------------|
| MFR | Manifest Information Registration |

1. Procedure Outline

Register the Manifest information for each carrier using the ship (each company of the carrier using the ship in a joint vessel operation).

Add the B/L information or empty container information before the manifest is submitted by MFR procedure.

Note that this procedure can be done until the "Manifest Submission (DMF)" procedure.

2. Implementer

Carrier, Shipping Agent

3. Limits

- [1] The maximum number of Container Numbers that can be specified for a single B/L is 200.
- [2] The maximum number of B/L Numbers that can be specified for a single container is 100.
- [3] The maximum number of Container Numbers that can be entered in a single procedure is 200.
- [4] The maximum number of Using Carriers capable of performing this procedure in relation to a single piece of vessel information*1 (excluding the Carrier Code) is 20.
- [5] The maximum number of container operators that can be specified for a single piece of vessel information (excluding the Carrier Code) is 5.
- [6] The maximum number of total B/L Numbers and Container Numbers that can be registered for a single piece of vessel information (excluding the Carrier Code) is 9999.

(*1) Vessel information consists of the following 4 items (The same applies hereinafter).

- [1] Vessel Code
- [2] Carrier Code
- [3] Port of Discharge Code
- [4] Port of Discharge Suffix

4. Input Conditions

(1) Implementer verification

- [1] The implementer is a user already registered in the system.
- [2] If the implementer is a Shipping Agent, the consignment relationship with the carrier using the ship is registered in the system in the entered Port of Discharge.

(2) Input field verification

(A) Individual field verification

See "List of Input Fields" and "System Design Specification for NACCS Online Procedures".

(B) Data linkage verification

See "List of Input Fields" and "System Design Specification for NACCS Online Procedures".

(3) Manifest Management DB verification

If the Manifest Management DB for the input vessel information exists, the DMF procedure is not done for the Manifest information for the port.

(4) Update Manifest Information (Collective Change of CY) Management DB verification

"Update Manifest Information (Collective Change of CY) (CMC)" procedure is not performing the internal process for the entered vessel information.

(5) Cargo Information DB verification

If the B/L Number is entered, and if the Cargo Information DB for the relevant B/L Number exists, check the following:

- [1] Either the Cargo Information DB created in the preliminary declaration or the Cargo Information DB created by the "House B/L Cargo Information Registration (NVC01)" procedure in which ("Master") is registered.
- [2] The Manifest Information for the vessel information (excluding the Carrier Code) already entered is not registered.
- [3] It is verified that the cargo has not been brought in from outside the system.
- [4] If the preliminary declaration is registered for "deemed import declaration immediately after arrival or deemed import declaration before arrival of cargo", this declaration is not started.

(6) Container Information DB verification

If the Container Information DB for the Container Number entered exists, check the following:

- [1] The Number of B/Ls does not exceed the number of B/Ls that can be registered in the container.
- [2] The registered vessel information of the Container Information DB and the vessel information entered are the same. However, this excludes cases in which the "Loading Confirmation Registration (CCL)" in the previous port is not done if the information is registered as the temporary landing empty container
- [3] If ("Full Container") is entered, the container is registered as "Full Container".
- [4] If ("Empty Container") is entered, the container is registered as "Empty Container".
- [5] If the container is registered as "Temporary Landing Empty Container", the DMF procedure is done in the previous port to register the container for the next port before the CCL procedure in the previous port is done.
- [6] If the container is registered as "Temporary Landing Empty Container", the following items (the container is registered) are the same as the contents entered to register the container for the next port before the CCL procedure in the previous port is done.
 - Port of Loading Code
 - Empty/Full Container Identification
 - Container Size Code
 - Container Type Code
 - Container Ownership Code
- [7] If the container is registered as an export container, a certain period of time has passed since the Date of Latest Update.

(7) Temporary Landing Empty Container Next Port Information DB verification

If the container is registered as a temporary landing empty container in the Container Information DB and if the CCL procedure for the previous port is not done, check the following.

- [1] If the information of the previous port is registered, the DMF procedure is done in the previous port.
- [2] If ("Imported Empty Container") is registered, the registered carrier information and the carrier information entered are the same.

(8) Vessel DB verification

The "General Vessel Information Registration (VBX)" procedure of the General Vessel Information Registration (Web) (WBX)" procedure are done for the Carrier Code entered.

(9) General Customs Transit DB verification

If ("General Customs Transit") is entered, check the following:

- [1] The General Customs Transit DB of the General Customs Transit Approval Number entered exists.
- [2] The implementer of this procedure and the user who is approved for "General Customs Transit" registered in the General Customs Transit DB are the same.
- [3] The date that this procedure enters is not after the transportation approval period.
- [4] If the Container Operator Code is not "99999", the bonded area managed by the relevant company and the place of shipment with General Customs Transit Approval are the same.

(10) Advance Cargo Information DB verification

If ("New B/L Number") is registered by the "Association of Registered B/L Numbers (BLL)" procedure, then "Vessel information (excluding the Port of Discharge and the Port of Discharge Suffix) and the Port of Loading registered in the Original B/L Number entered when the BLL procedure was performed" and "Entered vessel information (excluding the Port of Discharge and the Port of Discharge Suffix) and the Port of Loading" are the same.

5. Processing Details

(1) Input verification

If the above-mentioned input conditions are met, the Process Result Code "00000-0000-0000" should be set before proceeding to the steps that follow.

If the above input conditions are not satisfied, which means an error, output the Process Result Output after setting a code other than "00000-0000-0000" in the Process Result Code. (For error details, see "List of Process Result Codes".)

(2) Temporary Landing Report No. issuing process

If the Temporary Landing Identifier is entered, the system issues the Temporary Landing Report No.

In addition, if the temporary landing empty container is registered, the system issues the Temporary Landing Report No.

(3) Manifest Management DB process

- [1] If no Manifest Management DB exists, create one for the vessel information entered.
- [2] Register the information entered.
- [3] Add the Number of B/Ls to be unloaded and the number of empty containers to be unloaded for each vessel information and CY.
- [4] Add the Number of B/Ls in which the General Customs Transit Approval Number is registered for each vessel information and CY.

(4) Determination process of discrepancies in data of advance cargo information registration

Determine if the information does not match if the B/L Number entered satisfies all of the following conditions.

- [1] It is container cargo.
- [2] A container for which the Container Type Code is not "PL" is entered.

- [3] If ("Temporary Landing Cargo") is entered, the Final Destination Code is not a foreign port.
- [4] The Port of Loading is not a port in Japan.
- (A) Advance filing implementation verification
- Determine if the advance filing is done by the "Advance Cargo Information Registration (AMR)" procedure or the "Update Registered Advance Cargo Information (CMR)" procedure (hereinafter "AMR procedure etc.").
- (B) Departure time registration implementation verification
- Determine if the departure date/time is reported by the "Departure Time Registration (ATD)" procedure.
- (5) Cargo Information DB process
- If the B/L Number is entered, do the following processes:
- (A) Common processes
- [1] If no Cargo Information DB exists, create the Cargo Information DB for the B/L Number entered.
- [2] Register the cargo information entered.
- [3] If the preliminary declaration of the deemed import declaration immediately after is registered and if the any of the following conditions are satisfied, change the process to do the preliminary declaration (automatic invocation-up of the final declaration at the time of carry-in confirmation registration).
- The port and the Port of Discharge for the declaration are different.
 - It is in-bulk cargo.
 - "99999" is entered in the Container Operator Code.
- [4] If the preliminary declaration of the deemed import declaration before arrival of cargo is registered and all of the following conditions are satisfied, change the process to do the preliminary declaration (automatic invocation of the final declaration at the time of carry-in confirmation registration).
- The port and the Port of Discharge for the declaration are different.
 - It is import cargo.
- (B) Advance filing processing
- Process the information if all of the following conditions are satisfied:
- [1] It is container cargo.
- [2] A container for which the Container Type Code is not "PL" is entered.
- [3] If the description to the effect of temporary landing cargo is entered, the Final Destination Code shall not be a foreign port.
- [4] The Port of Loading is not a port in Japan.
- (a) Register the result of the determination process of discrepancies in the data of advance cargo information registration (advance filing implementation verification, departure time registration implementation verification).
- (b) If the ATD procedure is done, register the departure date (the date entered through the ATD procedure) registered in the Advance Cargo Information DB.
- (6) Container Information DB process
- If the data is entered in the Container Number, do the following processes. However, this condition is not applied if the CCL procedure of the previous port is not done if the container is registered as a temporary landing empty container.

- [1] If the Container Information DB for the Container Number entered doesn't exist, create one.
 - [2] Register B/L Number entered.
 - [3] Add the Number of B/Ls.
 - [4] Register the container information entered.
 - [5] If "A" is entered for the Automatic Search for Discharged Container Exclusion Identifier, the container is not automatically extracted in the discharged container information registration process.
- (7) Temporary landing empty container's next port information DB process
- If the container is registered in the Container Information DB as a temporary landing empty container, and if the CCL procedure is not done for the previous port, create the temporary landing empty container information for the next port DB for the Container Number entered and register the container information entered.
- (8) Output process of output information
- Process the output information (described later). For details of output field, see "List of Output Fields".
- (9) Output process of warning message
- [1] If the process is done by converting the three characters from the 3rd digit of the Final Destination Code entered or the Place of Delivery Code to "ZZZ" (converted to a basket code), output the data as a warning message in the Process Result Output. For details on the code conversion process, see "List of Input Fields".
 - [2] If "Advance filing implementation" or "Departure time registration implementation" is determined in the determination process of discrepancies in data of advance cargo information registration, output the data also as a warning message in the Process Result Output.

6. Output Information

| Information Name | Output Conditions | Output Destination |
|--|---|--------------------|
| Process Result Output | Nil | Implementer |
| Container Information Planned to be Declared Immediately after Arrival | Output the information if all conditions below are satisfied: (1) It is a container cargo. (2) Preliminary declaration of the deemed import immediately after arrival is registered for the cargo. (3) A Container Operator Code that is not "99999" is entered. | CY |

7. Special Notes

- (1) Warning message for advance filing implementation or departure time registration implementation (above-mentioned 5.-(8)-[2])
- If it is a multi B/L Message in EDIFACT, output a warning message even if all container type codes for B/L are "PL".

(2) Cautions on temporary landing empty containers

If this procedure is done before the CCL procedure of the previous port is done for the temporary landing empty container, register the container information entered in the "Temporary Landing Empty Container Information for Next Port" DB.

In this case, the previous port information in the Container Information DB is switched to the next port information in the "Discharge Confirmation Registration (individual)(PKK)" procedure or "Discharge Confirmation Registration (blanket registration)(PKI)" procedure. Then, if the "Container Information Inquiry (ICN)" procedure or the "Inquiry about Manifest Status (IMI)" procedure is done before the PKK procedure or PKI procedure is done, the information is extracted or reported as information from the previous port.