

How to check/update Reporter ID information

2024/5/31

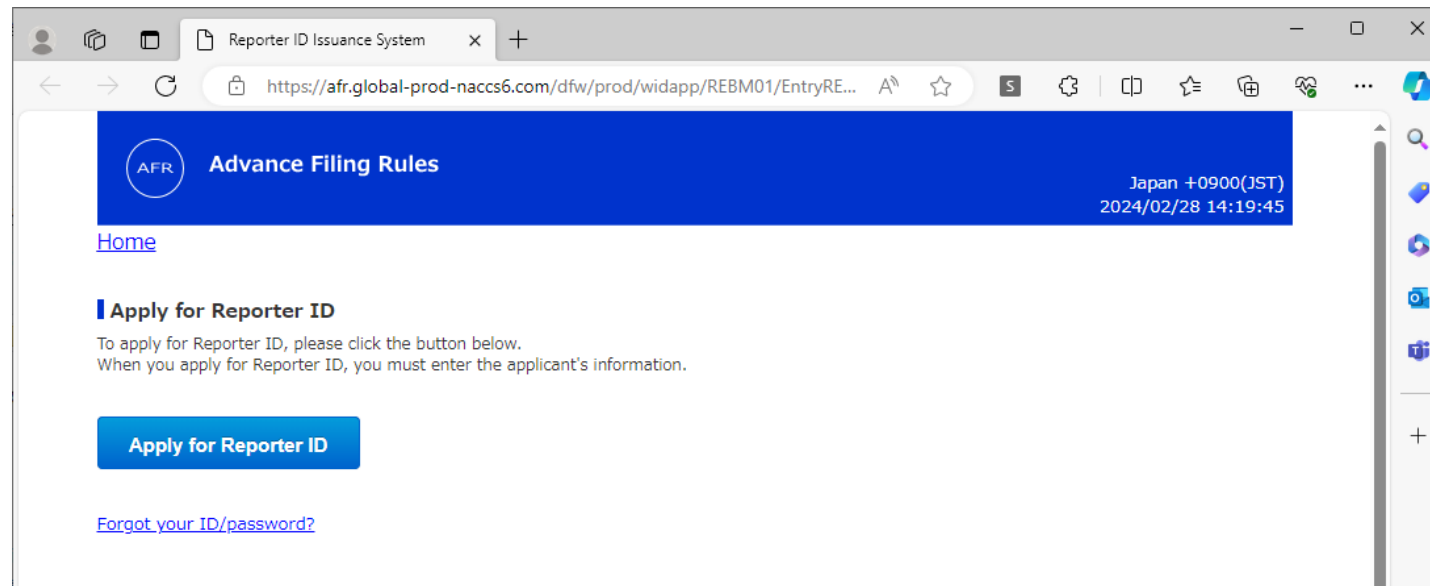
Nippon Automated Cargo And Port Consolidated System (NACCS) Inc.



1. Visit the Reporter ID Issuance System.

- Please visit the following URL.

<https://afr.global-prod-naccs6.com/prod/widapp/REBM01/EntryREASC00.do>



2. Sign In the Reporter ID Issuance System.

- [1] Enter your 'Reporter ID' and 'Password'.
- [2] Click the 'SignIn' button.

The screenshot shows a web form titled "Update Reporter ID information/ Delete Reporter ID" with a subtitle "If you already have your Reporter ID and would like to change it". The form contains two input fields: "Reporter ID" and "Password", both highlighted with a red box and labeled [1]. Below these fields is a "SignIn" button, highlighted with a red box and labeled [2].

Reporter ID consists of 5 characters (capital letters and numbers) starting with 'JJ'
e. g. , JJ00A , JJZZ9

Password must be 6 to 8 characters. Capital letters and number ONLY.

3. Check the registered information.

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Applicant information

Please review the information displayed below.

To change applicant information, please click "Change" button.

To delete Reporter ID, please click "Delete ReporterID" button.

Please check your registered information

Corporate information

Company name	ABC CORPORATION	
	Address Line1	0123 VEGAS ST.
	Address Line2	ZZBLDG

SCROLL
DOWN

4. Move to change form.



- [1] If your registered information is not correct,
click the 'Change >' button.

Password *****


To change applicant information, please click "Change" button.

[1] [Change >](#)

To delete Reporter ID, please click "Delete ReporterID" button.

[Delete ReporterID >](#)

SCROLL DOWN


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5. Correct your information. (1)

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Change of registration contents

To modify the registered information, change information below and click "Next" button.
Required fields are marked with an asterisk(*).

Corporate information

Company name*	<input type="text" value="ABC CORPORATION"/>	
	Address Line1*	<input type="text" value="0123 VEGAS ST."/>
	Address Line2	<input type="text" value="ZZBLDG"/>

✓ Please fill in CAPITAL letters.

✓ Please fill in Ca

✓ Please fill in Ca

Please correct your information

SCROLL
DOWN

5. Correct your information. (2)

- Please carefully check your information (and correct it if necessary), especially **e-mail address** and **phone number**.

Applicant (the person in charge) information

Please enter the contact information of the applicant which Japan Customs can use to inquire.

Name*	Family Name	<input type="text" value="Smith"/>
	First(Given) Name	<input type="text" value="John"/>
Title and Section	<input type="text" value="Section manager of IT sector"/>	
Phone number*	<input type="text" value="+81-44-520-6211"/>	
E-mail address*	Input	<input type="text" value="nac_afr02@kits.nttdata.co.jp"/>
	Confirm	<input type="text"/>

If your e-mail address needs to be changed, please enter same new e-mail address in both 'Input' and 'Confirm' fields.

✓ code, and phone number in order.
You can enter only numbers and "-" (hyphen)

✓ Please re-enter like to change
Verification E-mail address. Please as instructed in the service mail

SCROLL
DOWN

5. Correct your information. (3)

- [1] After correcting your information, click the 'Next >' button.

Security information

Please enter only when you would like to change the password.

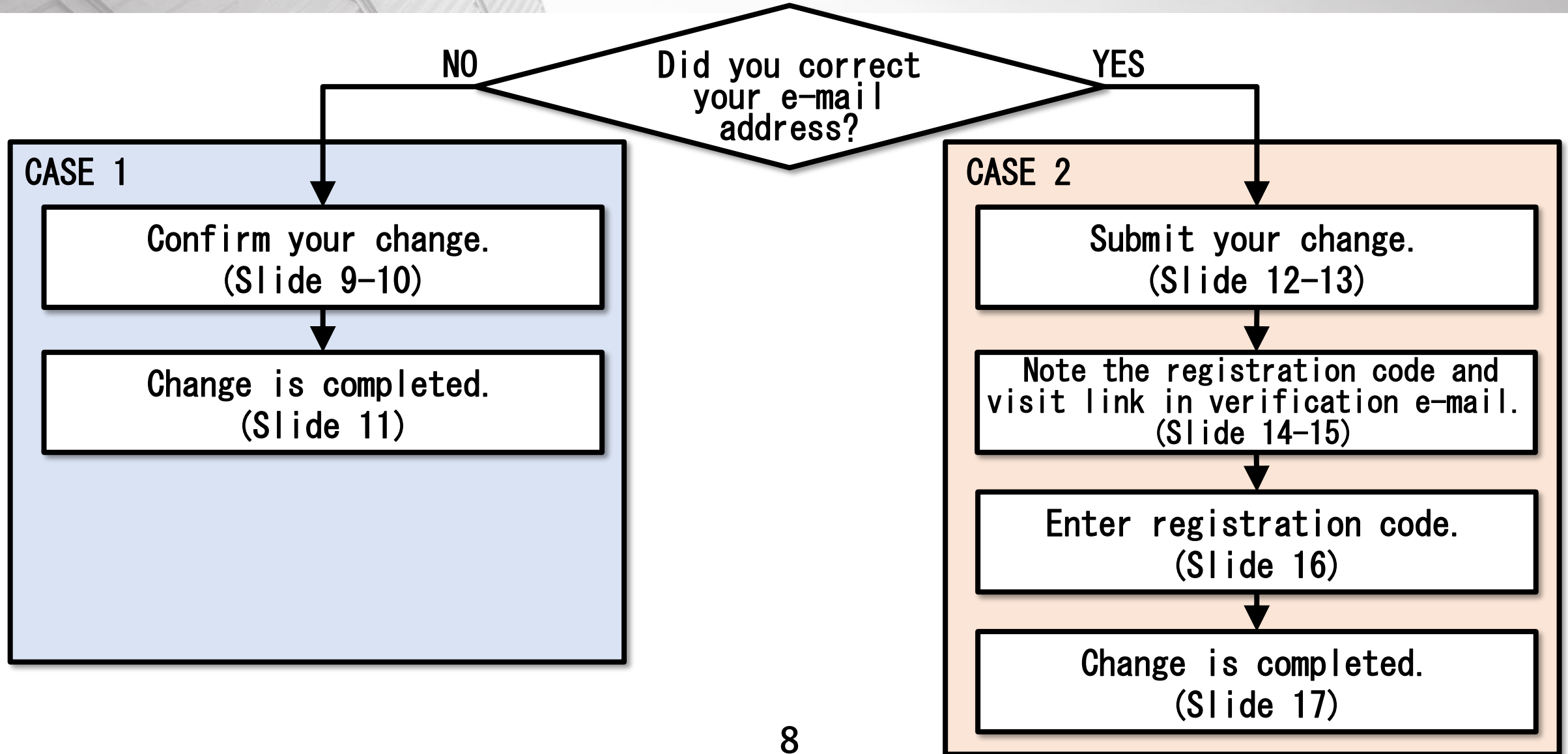
Password	*****	
new Password	Input	<input type="text"/>
	Confirm	Please re-enter the new password. <input type="text"/>

SCROLL DOWN

✓ Password must:
Be more than six and less than eight characters in length.
Be all in CAPITAL letters.

[< Back](#) **[1]** [Next >](#)

6. Confirm the change in information. (1)



6. Confirm the change in information. (2)

CASE 1 : You did NOT correct your e-mail address



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Confirmation of change

Please confirm the change in information.
To confirm information, click "Confirm" button.
To correct the information, click the "Back" button.

Corporate information

Company name	ABC CORPORATION	
	Address Line1	0123 VEGAS ST.
	Address Line2	ZZBLDG
	City name	LAS VEGAS

SCROLL
DOWN

6. Confirm the change in information. (3)

CASE 1 : You did NOT correct your e-mail address

- [1] Click the 'Submit >' button.

Phone number	+81-44-520-6211
E-mail address	nac_afr01@kits.nttdata.co.jp

Security information

Password	*****
----------	-------

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[1] Submit >



6. Confirm the change in information. (4)

CASE 1 : You did NOT correct your e-mail address

- Change is completed!

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Confirmation of change

Change is completed.

This information is also notified by E-mail. You may close the window now.

6. Confirm the change in information. (5)

CASE 2 : You correct your e-mail address



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Confirmation of change

Please confirm the change in information.
To confirm information, click "Confirm" button.
To correct the information, click the "Back" button.

Corporate information

Company name	ABC CORPORATION	
	Address Line1	0123 VEGAS ST.
	Address Line2	ZZBLDG
	City name	LAS VEGAS

SCROLL
DOWN

6. Confirm the change in information. (6)

CASE 2 : You correct your e-mail address

- [1] Click the 'Confirm >' button.



Phone number +81-44-520-6211

E-mail address nac_afr02@kits.nttdata.co.jp

Security information

Password *****

< Back

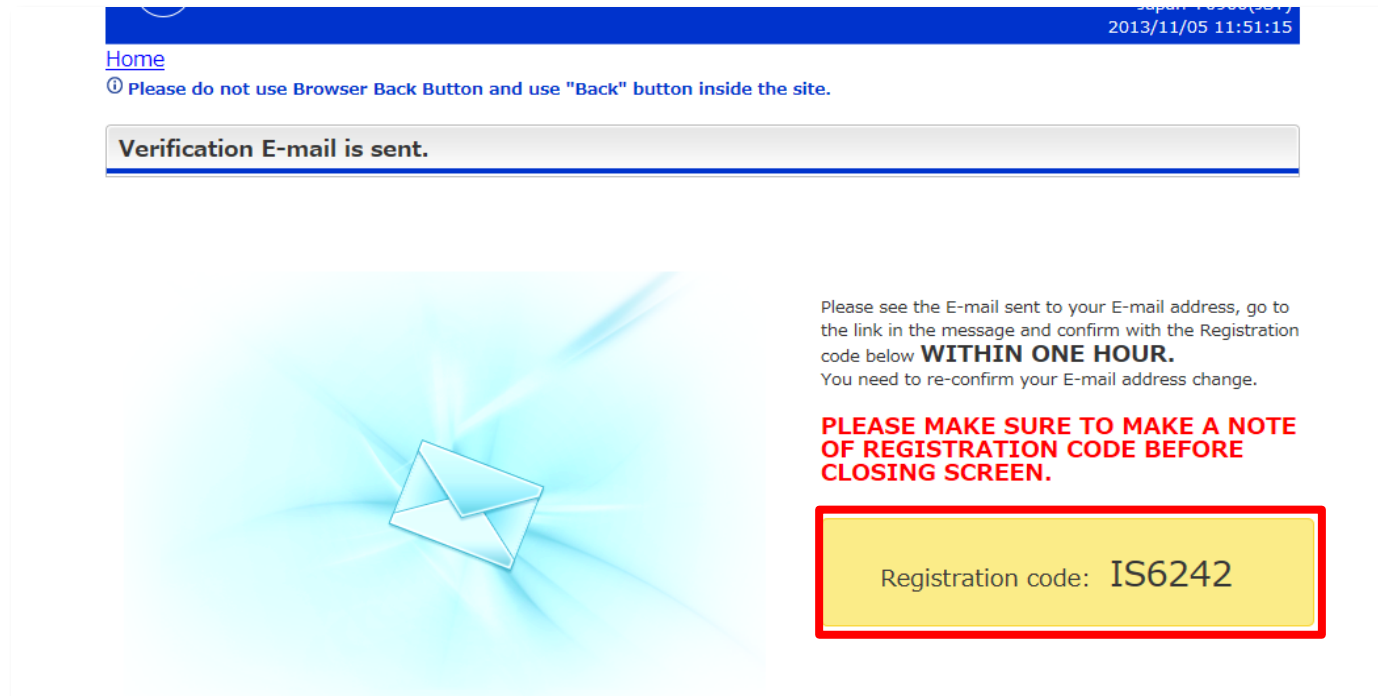
[1] Confirm >

SCROLL DOWN

6. Confirm the change in information. (7)

CASE 2 : You correct your e-mail address

- Pre-registration is now complete.
- Please check your **Registration code** displayed.



6. Confirm the change in information. (8)

CASE 2 : You correct your e-mail address

- Click the link in the e-mail you received from this system.
A confirmation screen will open.



Your Pre-registration of Reporter ID is accepted.

To continue the Reporter ID application, please go to the following URL and enter the Registration code*
WITHIN ONE HOUR.

*Registration Code is the 6 characters code appeared on the screen when you finished the Pre-registration.

<https://afr.global-prod-naccs6.com/prod/widapp/REAB/EntryREASC04.do?UUID=xxxxxxx>

<ID Issuance Guide and FAQ>

English: https://bbs.nacscscenter.com/afr/faq_reporterid.html

Japanese: https://bbs.nacscscenter.com/afr/faq_reporteridj.html

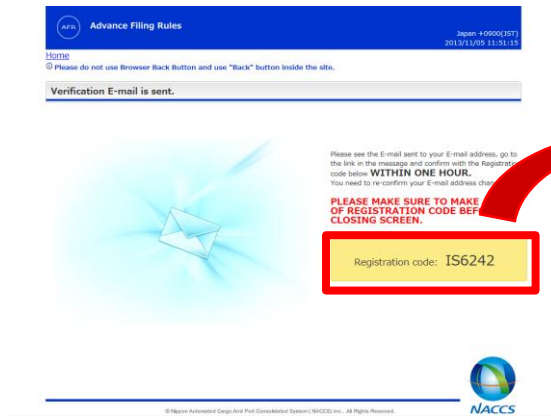
Notice: This is an automatically generated E-mail. Please do not reply to this message.
For any inquiry about Reporter ID, please contact your Service Provider or a Service Provider.

The screenshot shows a web page titled "Registration code". It instructs the user to enter the registration code and click the "Next" button. Below the instruction, there is a text input field labeled "Registration code" with a placeholder "example) AA1234". To the right of the input field, there is a green checkmark icon and a message: "If you fail to pass the Registration code check, please go back to the top page and retry." At the bottom right, there is a blue button labeled "Next >". A red arrow points from the URL in the email to the input field.

6. Confirm the change in information. (9)

CASE 2 : You correct your e-mail address

- [1] Enter the **registration code**.
- [2] Click 'Next >' button.




(Slide 14)

The screenshot shows the 'Registration code' entry page. It has a grey header with the title 'Registration code'. Below the header, there is a text box with the instruction: 'Please enter the Registration code. Then click the "Next" button.' Below this, there is another 'Registration code' section with a text box that says 'Registration code is the 6 digits code appeared on the screen when you changed your E-mail address.' Below this text box is a large input field for the registration code. A red box with the number '[1]' is placed over the input field. To the right of the input field, there is a small text box that says 'example) AA1234'. Below the input field, there is a blue button with the text 'Next >'. A red box with the number '[2]' is placed over the button. A green checkmark icon is next to a text box that says 'If you fail to pass the Registration code check, please go back to the top page and retry.'

6. Confirm the change in information. (10)

CASE 2 : You correct your e-mail address

- Change is completed!

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① Please do not use Browser Back Button and use "Back" button inside the site.

Confirmation of change

Change is completed.

This information is also notified by E-mail. You may close the window now.